



ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION
(Deemed University)
Panch Marg, Off Yari Road, Versova,
Andheri (West), Mumbai-400061
Tel. No. 022-26361446/7/8, Fax No. 022-26361573
Web Site : www.cife.edu.in



F.No. 18(4)/2016/Estt./

Dated 23rd December 2016

The Director/Project Director
All the ICAR Institute/Directorate/
Bureau/ NRC's

Subject : Filling up the one post of Assistant Finance & Accounts Officer in the Pay Band of Rs. 9300 - 34800 + 4600/- Grade Pay at ICAR- CIFE, Mumbai - Permanent transfer / Permanent absorption Basis.

Sir,

It is proposed to fill up one vacant post of Assistant Finance & Accounts Officers (unreserved) in the Pay Band of Rs. 9300-34800 + GP Rs. 4600/- basis at ICAR- Central Institute of Fisheries Education, Mumbai on Permanent absorption by a) Promotion of Junior Accounts Officer in Pay Band - 2, Rs. 9300 -34800 + Grade Pay of Rs. 4200/- with three years of regular service in the grade failing which b) Promotion of Assistant having rendered 5years of continuous and regular service in the grade of Pay Band -, Rs. 9300 - 34800 + Grade Pay of Rs. 4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR.

It is requested that the vacancy may be circulated among the eligible and desirous candidates, if any working at your Institute/Establishment. The applications of eligible persons who fulfill the requisite eligible conditions and who can be relieved immediately in the event of their selection may please be forwarded to this Institute in the proforma given over leaf along with attested copies of CR Dossiers for the last five years so as to reach this Institute on or before 31.01.2017.

A certificate to the effect that no disciplinary / vigilance case is pending or being contemplated against the candidate(s) may also be sent. Incomplete applications and those received after the prescribed due date and not forwarded through proper channel or without APAR Dossiers and certificates as described above, will not be entertained.

Yours faithfully,


(Mahesh B. Khubdikar)
Sr. Administrative Officer

Distribution:-

1. The Deputy Secretary (Administration) ICAR, Krishi Bhawan, New Delhi -110 001.
2. The Deputy Secretary (Fy.) Krishi Anusandhan Bhavan-II, Pusa, New Delhi-110012.
3. Secretary IJSC, CIFE Mumbai.
4. Webmaster@cife.edu.in
5. Guard File.

APPLICATION PROFORMA FOR THE POST OF ASSISTANT FINANCE & ACCOUNTS OFFICER AT ICAR – CENTRAL INSTITUTE OF FISHERIES EDUCATION, MUMBAI – 400061.

1	Name of the candidate (BLOCK LETTERS)	:	
2	Name of the post applied for	:	
3	Postal Address	:	
4	Name of Institute where the candidate is working right now	:	
5	Date of Birth/Present Age	:	
6	Present post held with date of appointment on regular basis	:	
7	Present basic pay	:	
8	Educational qualification / other qualifications, also details of Departmental examination passed if any	:	
9	Technical qualification/other qualifications, also details of Departmental examination passed if any	:	
10	Details of Service including present post		
	Name of the Institute	Post held	Scale of Pay
			Period
			From to
			Nature of duties
11	Whether permanent/temporary	:	
12	Whether belong to SC/ST/OBC/General	:	
13	Any other information	:	

Declaration

I _____ do hereby declare that particulars furnished by me above are correct to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Director, ICAR- Central Institute of Fisheries Education, Mumbai.

Signature of the applicant

Date:

Certificate to be furnished by the Head of the Department / Office

Certified that the information furnished by the candidate has been verified from the office/service record and found correct. It is certified that no vigilance/disciplinary case is pending/contemplated against the above candidate.

Signature with seal

Place:

Date :